HOW TO ENTER A CHECK FOR GO BIG GIVE

First, find your nonprofit organization on www.GoBigGIVE.org, click **DONATE**. Then, input the amount that is on the check. Then complete the remaining questions and click **ADD TO CART.**

You will then see the following screen. Click **CONTINUE**.

1. Cart

Today's Donations

Support Them All Fund!	$21.00 ✕
Today's Donation Total	$21.00

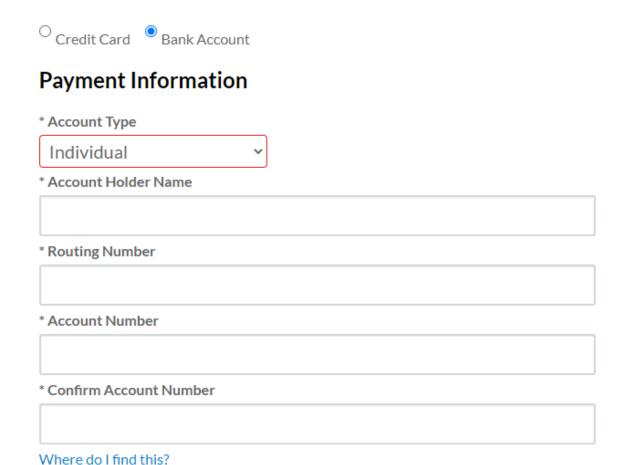| Continue	View Additional Nonprofits

If you know the donor's login information, enter it here. If not, click **CONTINUE AS GUEST. *Reminder,** *please make sure to SIGN OUT of a profile if not checking out as a guest between checks.*

2. Login

Don't have an account yet? Create an Account

Email	Password

Login	Continue as Guest	Forgot Password?

Click **BANK INFORMATION.** You can click "Individual" or "Company" from the dropdown box. Complete the following information. Below is an image of a sample check to use as a reference.

3. Billing & Payment

○ Credit Card ● Bank Account

Payment Information

* Account Type

Individual ⌄

* Account Holder Name

* Routing Number

* Account Number

* Confirm Account Number

Where do I find this?

Then, input the Billing Information. When finished, agree to the Terms of Service by clicking the checkbox. Then click **SUBMIT.**

- Routing Number
- Account Number

Sample Check:

YOUR NAME
678 Main Street
Anywhere, MI 12345

123

DATE _____

PAY TO THE
ORDER OF _____ $ _____

_____ DOLLARS

⑆999888⑇⑈ ⑆00123456789⑆ ⑆123⑆

Routing Number   Account Number   Check Number